

## **Licensing Committee – Meeting held on Thursday, 1st June, 2023.**

**Present:-** Councillors Shah (Chair), Satti (Vice-Chair), Carter, Instone, Khawar, Mohindra, Naveed, Nazir and Stedmond

**Also present under Rule 30:-** Councillors E. Ahmed, I. Ahmed, Iftakhar, Muvvala, Rana and Tomar

**Apologies for Absence:-** Councillor Mohammad

### **PART 1**

#### **1. Declarations of Interest**

None declared.

#### **2. Licensing Committee Terms of Reference - To Note**

The Committee's terms of reference were outlined for Members information.

**Resolved** – That the Terms of Reference be noted.

#### **3. Minutes of the Last Meeting held on 6th February 2023**

**Resolved** - That the minutes of the meeting held on 6<sup>th</sup> February 2023 be approved as a correct record.

#### **4. Guidance on Predetermination/ Predisposition - To Note**

Members noted the guidance on predetermination and predisposition.

#### **5. Establishment of a Licensing Sub-Committee and Appointment of Designated Chairs**

The Principal Democratic Services Officer introduced the report which set out details for the establishment of a licensing Sub-Committee, with terms of reference as set out in Appendix A to the report. Nominations were also sought for the appointment of designated chairs to the Sub-Committee for the 2023/24 municipal year.

**Resolved** –

(a) Note the Licensing Sub-Committee's terms of reference attached as Appendix A to the report.

(b) That a Licensing Sub-Committee be established as required on a proportional basis (2 Conservative, 1 Labour) to determine applications where representations have been made.

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- (c) That Councillors Shah, Satti and Khawar be appointed to act as designated Chairs of the Sub-Committee for the 2023/2024 municipal year.
- (d) That in the event of the unavailability of the Labour Member, a Sub-Committee will be convened with three Conservative Members.

*(Councillor Carter abstained from voting)*

### **6. Date of Next Meeting - 30th October 2023**

The date of the next scheduled meeting was confirmed as 30<sup>th</sup> October 2023.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 6.43 pm)